



**Guidance on the use of Facebook
Carnegie Harriers
SCIO 51520**

July 2022

CARNEGIE HARRIERS

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INTRODUCTION

Carnegie Harriers Running Club has a broad range of members, including some juniors under the age of 18.

In accordance with guidance from our governing body (Scottish Athletics), we have a duty of care towards our members, and need to ensure that we take appropriate steps to safeguard members from any material over which we have control which may be perceived as being offensive, discriminatory or insulting.

The club operates two Facebook pages – ‘Carnegie Harriers’ and ‘Carnegie Harriers Members Group’.

PURPOSE

The purpose of this document is to provide guidance for the administration of, and posting comments on, the club’s Facebook pages.

ADMINISTRATION

There will be a minimum of four administrators at all times and their details will be notified to members.

The administrators will be agreed and appointed by the trustee board but need not necessarily be trustees.

The ‘Carnegie Harriers’ page is a public page, visible to both members and non-members. It is designed to provide non-members with information about the club and for the notification of club activities and achievements. The creation of new posts is restricted to the administrators of the page but anyone following the page can subsequently comment on these.

The ‘Carnegie Harriers Members Group’ page is a closed page for the sole use of current members of the club, or their appointed representatives as well as a limited number of non-members selected by, and agreed at the discretion of, the trustees.

This Facebook page aims to provide club members with a facility to discuss matters relating specifically to the club or running in general. Anyone who is a member of the group can post on this page.

Examples of the type of post which should appear include advance notification of non-GP races, requests for relay teams, arrangements for car sharing, last minute changes to training, official social events etc.

All new club members will automatically be added to the group upon request. Members who resign from the club or do not renew their membership will automatically be removed from the group unless the trustees agree to them remaining in it.

Non-club members will only be admitted to the group if this is in the overall interests of the club.

Members can nominate non-members to be included in the group by contacting the club secretary. Nominations will be considered at regular trustee board meetings.

No administrator can remove members from the group without the consent of the trustees.

GUIDANCE FOR MEMBERS

Any posts and subsequent discussion should be relevant, i.e. connected to the club or to the sport of running.

If a post does not fit this description, members should consider posting it on their personal Facebook profiles rather than in the Members group or continuing the discussion thread in private.

Please be courteous towards other runners and other running clubs in your posts.

Posts (which may take the form of text, photos, GIPHY's, memes etc), and which contain the following, will not be tolerated:

- Swear words, expletives, or characters in place of letters in words (e.g. ***).
- Defamatory, offensive, insulting or violent language.
- Attacks on specific groups, or any comments meant to harass, threaten or abuse an individual or individuals.
- Hateful or discriminatory posts regarding race, ethnicity, religion, gender, disability, sexual orientation or political beliefs.
- Links, comments or photos containing sexually explicit or offensive material.
- Discussion to perpetrate unacceptable activity or practices within the running community (e.g. number swapping without the agreement of race organisers).
- Violations of copyright or intellectual property rights.

Posts will be monitored by the trustees and administrators, and action will be taken against persistent offenders who fail to adhere to these guidelines. This could include the removal of offending posts, or the temporary suspension of a member from the group.

Any club member who is concerned by the nature of a specific post or posts should contact one of the administrators.